**Late Registration Policy**

A registrant whose certificate of registration has been expired for one year or less may renew by:

1. completing the [online renewal process](#) or submitting a completed [Registration/Renewal form](#) to the board office;

2. paying the late renewal fee ($220) and the renewal fee for the current year ($150);

3. and submitting a completed [Continuing Education Unit Tracking Log](#) if not using the online renewal process. *Registrants using the online renewal process for late renewal will automatically be audited for completion of continuing education units the following year.

A registrant who does not renew registration within one year of expiration may renew before the end of the third year by:

1. completing the [online renewal process](#) or submitting a completed [Registration/Renewal form](#) to the board office;

2. paying the late renewal fees ($300 plus $150 for every year lapsed) and the renewal fee for the current year ($150);

3. and submitting a completed [Continuing Education Unit Tracking Log](#) for each year registration was lapsed if not using the online renewal process. *Registrants using the online renewal process for late renewal will automatically be audited for completion of continuing education units the following year.

A registrant who has not renewed registration within three years of expiration is no longer entitled to renew registration, but may restore registration. A new registration number and certificate will be issued upon restoration. The processes for restoration are as follows:

A. If the initial certificate was obtained through reciprocal registration, the applicant must reapply with the board by reciprocity.

B. If the initial certificate was obtained through examination in Nevada, the person must:

   1. submit a new application to the board and pay the required fees;

   2. submit a certificate of good standing from every state in which he/she is licensed;
3. and appear for an oral interview if required by the board.

For more information please [email](mailto:email) or contact the board office at (702) 486-7300.