

## ***Late Registration Policy***

A registrant whose certificate of registration has been expired for one year or less may renew by:

1. completing the [online renewal](#) process or submitting a completed [Registration/Renewal form](#) to the board office;
2. paying the late renewal fee (\$220) and the renewal fee for the current year (\$180);
3. and submitting a completed [Continuing Education Unit Tracking Log](#) if not using the online renewal process. \*Registrants using the online renewal process for late renewal will automatically be audited for completion of continuing education units the following year.

A registrant who does not renew registration within one year of expiration may renew before the end of the third year by:

1. completing the [online renewal](#) process or submitting a completed [Registration/Renewal form](#) to the board office;
2. paying the late renewal fees (\$300 plus \$180 for every year lapsed) and the renewal fee for the current year (\$180);
3. and submitting a completed [Continuing Education Unit Tracking Log](#) for each year registration was lapsed if not using the online renewal process. \*Registrants using the online renewal process for late renewal will automatically be audited for completion of continuing education units the following year.

A registrant who has not renewed registration within three years of expiration is no longer entitled to renew registration, but may restore registration. A new registration number and certificate will be issued upon restoration. The processes for restoration are as follows:

- A. If the initial certificate was obtained through reciprocal registration, the applicant must reapply with the board by reciprocity.
- B. If the initial certificate was obtained through examination in Nevada, the person must:
  1. submit a new application to the board and pay the required fees;
  2. submit a certificate of good standing from every state in which he/she is licensed;

3. and appear for an oral interview if required by the board.

For more information please [email](#) or contact the board office at (702) 486-7300.